

RISK ASSESSMENT

Generic Risk Assessment for Water Work

Compiled by: Cheryl Payne

Reviews documented:
Compiled March 2011
Revised May 2011, March 2013, May 2014, May 2015

Equipment reviewed / Maintained:
April 2012, Apr 2013, Apr 2014, Apr 2015

Newfs In Action



Newfs In Action



Item	Hazard	Risk Level	Target Group	Control Measures
Boat trailer and transport of equipment	Manual Handling risks re physical injury e.g. dropping objects, pulling muscles etc Hand or limb entrapment, heavy items, fuel and oil	Low	All	Members to take appropriate actions and to only operate within their own ability / fitness levels. Correct manual handling – anyone in doubt must ask for help or advice Minimum of two people to lift large / heavy / difficult pieces of equipment e.g. to lift large 30hp engines Safe storage and transportation of fuel and oil, follow industry guidelines ref. containers Planned Maintenance to be documented
Lake Entry Point	Accidental entry into the water – slip, trip or fall	Low	All	Buoyancy aids or life jackets must be worn within 2m of the waters edge or anywhere in a taped off display area. Clear guidance re access points etc for safety. At displays the working area must be clearly defined. (This area is out of bounds to the public) Due to our training venues it is not always possible to fence off the area to the public, so it is vital that all members remain vigilant and take care at all times. Duty of care to all users and any onlookers whether part of the group or members of the general public

RISK ASSESSMENT

Generic Risk Assessment for Water Work

Newfs In Action



Compiled by: Cheryl Payne

Boat & Engine	Accidental entry into the water – slip or fall. Collision	Low	All	<p>Appropriate attire (e.g. wetsuit / dry suit etc) must be worn when working in or on the water</p> <p>Buoyancy Aid or Life Jacket must be worn when working in or on the water</p> <p>All boat handlers must be deemed to be suitably qualified by the committee (e.g. RYA level 2 or other suitable experience / qualifications)</p> <p>All engines to be fitted with a kill cord which must be used at all times</p> <p>No smoking in or near the test, display or training area</p> <p>Boat floor to be appropriate for the activity that it is to be used for</p> <p>Rope loops to be made safe at all times</p> <p>Boat to be appropriately manned for the activity with activity risk assessment to be made by the helmsman</p> <p>All people in the boat are responsible for keeping a watchful eye out for other boat traffic, obstacles etc.</p> <p>All boats must have a secondary means of propulsion e.g. oars paddle anchor etc – This is the Helmsman's responsibility Only use approved fuel storage containers</p>
Refuelling	Fire, petrol spillage	Low	All	<p>Fire extinguisher to be kept on boats that have separate fuel containers</p>
Activity Risks	Risk of drowning / Injury	Low	All	<p>Life Jackets / Buoyancy aids to be worn by all participants. The checking of owners life jackets / Buoyancy aids is their own responsibility – our advice is that they are checked as per the</p>

RISK ASSESSMENT

Generic Risk Assessment for Water Work

Compiled by: Cheryl Payne

Newfs In Action



manufacturers instructions, and it is the owners responsibility to ensure that their equipment is safe and fit for purpose.

Members must only operate at their own capability and have personal responsibility to advise the session leader / display manager of any ailments / medical issues. There must always be a safety steward on shore with whistle, and phone within reach.

Any non / weak swimmers must have sufficient safety personnel near at all times

Any minors are the sole responsibility of their parent / guardian

Care re dog claws etc – Members to work their dogs within the limitations of their dogs ability and known issues.

Every member has personal responsibility to ensure that they wear appropriate protection to the elements eg sun screen, hats and protective clothing re cold etc. If a member is feeling unwell / suffering they must advise the session co-ordinator immediately

All dog owners must ensure the safety of their animals and comply with DEFRA guidelines.

Clean fresh water must be available at all times

Dogs must be secured safety

Care re leaving dogs in vehicles – they must have a good supply of air flow and the temperature must be monitored.

Any sign of distress must be dealt with immediately

All Dog owners are responsible for ensuring they have local vets details with them

Sunburn / Sunstroke / Hyperthermia	Exposure to the elements	Low	ALL
Dogs Welfare	Exposure to the elements	Low	ALL

RISK ASSESSMENT

Generic Risk Assessment for Water Work

Newfs In Action



Compiled by: Cheryl Payne

Behaviour Dog and Human	Barking / excitable / Rubbish / Fouling	Low	All	<p>Any sign of injury of a dog must be dealt with immediately Dogs must be kept under control at all times.</p> <p>Given the nature of the activities some dogs may bark and be excitable – owners should demonstrate that they are in control and ensure minimal disturbance to other people.</p> <p>Members must ensure that they operate with the highest degree of personal integrity and ensure that all rubbish and debris is removed and disposed of safely. An appropriate first aid kit must be brought to each training session and display. This should be held within easy reach of the activities.</p> <p>The “Dry” risk assessment must be followed at all times for periods where your dog is not involved in water activities We do not have a specific child protection policy, and thus any minors are the sole responsibility of their parent / guardian. However the new Childrens policy brought in in March 2015 must be followed at all times Minors must not be left in sole control of dogs or equipment. There will be times when a common sense decision needs to be taken which may be out of quilter with an item/s of the risk assessment. This may happen as long as the session organiser liaises with the group and all are happy that what is proposed for that period is safe and in the best interests of the welfare of the dogs and members.</p>
First Aid	Injury of any type to Humans or dogs	Low	All	<p>An appropriate first aid kit must be brought to each training session and display. This should be held within easy reach of the activities.</p>
Dry areas	Walking / times between activities	Low	All	<p>The “Dry” risk assessment must be followed at all times for periods where your dog is not involved in water activities</p>
Minors (People under the age of 16 years)	Child protection	Low	All	<p>We do not have a specific child protection policy, and thus any minors are the sole responsibility of their parent / guardian. However the new Childrens policy brought in in March 2015 must be followed at all times Minors must not be left in sole control of dogs or equipment.</p>
Common Sense	Overall Control	Low	All	<p>There will be times when a common sense decision needs to be taken which may be out of quilter with an item/s of the risk assessment. This may happen as long as the session organiser liaises with the group and all are happy that what is proposed for that period is safe and in the best interests of the welfare of the dogs and members.</p>

Every member of Newfs In Action / Friends of Newfs In Action has a duty to read and comply with this risk assessment.

The risk assessment will be published on our website and thus everyone has access to it

If anyone notices anything that they believe needs amending they have a duty to advise the Chairman